**Barstow Area Consortium for Adult Education**

**Minutes**

**September 22, 2015**

*Those present: Claire Ellis, Scott Godfrey , Jim Ostrander, Michael Cox, Penny Schreve, Bryan Verley*

*Those absent: Bonnie Wiseman, Marcia Price, Sandi Thomas*

Dr. Ellis opened the meeting at 5 p.m. by welcoming the committee and distributing agendas. She read the minutes, and the committee approved the minutes.

Mr. Godfrey explained the status of the virtual lab, and the plans for its completion. The committee agreed that curriculum would be the next area of focus, and that the biggest key would be the training schedule.

Dr. Ellis reported that she will be attending the conference in Sacramento on Thursday and will report back to the committee on what she learns there.

We presently have $99,148.16 in the budget and need to have it spent by December 31. The virtual lab is expected to cost $89,000.00 and Mr. Verley suggested that any remaining funds be used to extend the *Odysseyware* contract.

We discussed the organizational structure of the consortium, and Ms. Schreve suggested that we add members to the leadership team. All agreed this would be good to do. It will be an agenda item for the next meeting.

Rosetta Stone has arrived in Barstow. Silver Valley will connect, and Baker Valley after volleyball season.

The meeting adjourned at 5:50 p.m. The next meeting will be at the college in the virtual lab at 5:00 p.m. on October 20th.