



Curriculum, Assessment and Instructional Services, 2014-2015
Minutes: December 3, 2014
Ed Services Conference (ESC) Room, 2:07-3:07

Topic	Notes/Actions Taken	Person Responsible
<p>Welcome and opening remarks; Review purpose of committee and commitments (review, 5 minutes)</p>	<p>Welcome, Sign-In, and Opening Remarks; Parking Lot charts provided. Curriculum, Assessment and Instructional Services (CAIS)</p> <ol style="list-style-type: none"> 1. is the result of the alignment of numerous district committees 2. ensures cogency with the SVUSD Strategic Plan (adopted 2007-2008) 3. supports and implements wildly important goal: <i>Optimal learning for every student by name, by need, by skill</i> 4. promotes professional learning 5. contributes to professional reflection 6. provides curriculum leadership 7. serves as district ambassadors 8. focuses on <i>learning</i> <p>The <u>role</u> of the CAIS committee is advisory and task/product-oriented. Please avoid cell phone interruptions and engage 100%. → Heidi welcomed everyone for coming. Stated “we know everyone is busy especially at this time of the year and we have a million and one other things we can be doing. I appreciated all of you taking the time to attend the CAIS meeting.”</p>	<p>Heidi D. Chavez, Admin Designee for CAIS and Principal NSES</p> <p>Jesse Najera, Assistant Superintendent, Educational Services and Personnel (Has another obligation and will not be in attendance)</p>
<p>Assessments</p>	<p><u>Illuminate Blueprint Assessment</u></p> <ul style="list-style-type: none"> • Purpose <p><u>Interim Assessments through SBAC</u></p> <ul style="list-style-type: none"> • Coming in January • Testing in February <ul style="list-style-type: none"> ○ Some grading <p><u>SBAC (Smarter Balanced Assessment Consortium) Testing</u></p> <ul style="list-style-type: none"> • Will be available to start testing in February • SVUSD will not start testing until mid-March • Testing will be done based on site needs – sites will set up a testing schedule • SBAC testing for grades 3rd – 8th and 11th • Assessment consists of; <ul style="list-style-type: none"> ○ 4 hours ELA ○ 4 hours Math ○ 2 performance tasks (1 in each area) 	

	<ul style="list-style-type: none"> • CST Testing <ul style="list-style-type: none"> ○ 5th, 8th and 10th grade Science • High School EAP (Early Assessment Program) will be done through the SBAC testing this year. • Baseline Data and levels <p>→Kate: If Legislation passes, will we get scores/data?</p> <ul style="list-style-type: none"> • Right now we do not know what will be happening. As it stands right now, we will not be getting any data. 	
<p>Pilot Programs</p>	<p><u>Math Pilots</u></p> <ul style="list-style-type: none"> • TK- 5 SVUSD is considering adopting from one of our pilots • 6-8 piloting CPM (College Preparatory Math) second semester <ul style="list-style-type: none"> ○ IF Middle School is not sold on CPM, we will continue to look for other options. • High School currently using CPM <ul style="list-style-type: none"> ○ Hopefully we can align High School and Middle School Math <p><u>Writing Pilot</u></p> <ul style="list-style-type: none"> • Elementary Program – Write Steps • Write Steps currently being piloted by 14 teachers • Considering “Write Steps” as official Elementary writing program. <p>→ Heidi talked about all of the great things going on in the district. All of the pilots going on and what the district is looking at to roll out the materials for a possible math adoption.</p>	<p>Heidi Chavez</p>
<p>Staff Development</p>	<p>Staff Development</p> <ul style="list-style-type: none"> • Pat Pavelka <ul style="list-style-type: none"> ○ Round 2 was done by grade levels for grade level needs TK-5 ○ 6-8th grade will get 1 full day together with Pat on December 5th • RCD (Rigorous Curriculum Design) for <ul style="list-style-type: none"> ○ Middle School ○ 4 days of training so far ○ Built units together • CPM training <ul style="list-style-type: none"> ○ Grades 6-12 ○ 4 days total • History Social Science Training <ul style="list-style-type: none"> ○ High School Teachers and FIMS 	<p>Heidi Chavez</p>

	<ul style="list-style-type: none"> ○ 2 days ○ How HSS supports Literacy through the Common Core ● ERWC (Expository Reading Writing Course) <ul style="list-style-type: none"> ○ Program prepares students for writing ○ Middle school teachers have been trained and are now certified on the process ERWC ○ High school has been trained and is using ERWC <ul style="list-style-type: none"> ▪ Align Middle School and High School ELA using the ERWC model <p>→K. Eidsvoog: “This is what we need to do” (ERWC). →Teachers talked about the ERWC program and asked questions of Kathy. Kathy sees the value of the ERWC program and how it will support CCSS and student learning.</p>	
<p>Technology</p>	<p>Technology</p> <ul style="list-style-type: none"> ● WAN (Microwave Tower) upgrades complete. Now have 500 mbps service to all sites. Increase service which was only 10-30 mbps. ● Connection to Internet via SBCOE upgrade is now complete. Now have 1 gbps service, 10x increase from 100 mbps. ● iPad deployment complete <ul style="list-style-type: none"> ○ Tech Tubs with 5 iPads ○ Lock and Key ○ Training and quiz to get key <ul style="list-style-type: none"> ▪ IMPORTANT: everyone needs to ensure they are locking and securing the iPads on a daily basis. ● 800 new desktops installed ● Teacher laptops for ALL ● Mini lessons with Illuminate from Mrs. Martha Bootsma <p>Next Steps</p> <ul style="list-style-type: none"> ● Increase wifi in every classroom to support the iPads, desktops, Apple TV, airserver etc. ● Typing Club – ensuring everyone is having their students use Typing Club in order to help students with keyboarding skills. <p>→Baker: Particular regarding the apps on iPads. H. Chavez: If you like an app, let admin or the site coordinator know. The more licenses, the bigger discount. This is why we have the area on the agenda for the district collaboration meetings, everyone can hear of new apps that are</p>	<p>Heidi Chavez</p>

	<p>working and how they are working in the classroom. Baker: Create google doc. To check it out and discuss. Glover: How do we know if we like an app? Chavez: We would like to be uniform on which apps are purchased so when you are planning together and have an app that can be used, then everyone already has it, is using it, and understands what the team is wanting.</p> <p>Typing Club: Gaastra: K-2 typing club? Do we have to? Is it an option? Is there something else? WaterFord?</p> <p>Heidi: WE need those little guys to develop typing skills to be ready for test in 3rd grade. It is critical for them to gain as much typing skills as they can before they get to the test. The test is cumbersome when it comes to typing. If the students are only being required to type starting in the 3rd grade, they are at a grave disadvantage and it will take them forever to get through the test because they will be slower at using the technology. I do not think teaching the younger students typing skills is an option. Everyone needs to be having the students learning to type as much as will possibly fit in your academic schedule.</p>	
Other Items of Business	<ul style="list-style-type: none"> • Internal Capacity building for Next Generation Science Standards – they are on the way. • Baseline Data – there is a push to try and change the law for baseline data until the 2015-2016 school year. This would give teachers one more year to work with the Common Core Standards. <ul style="list-style-type: none"> ○ Currently the 2014-2015 school year is set to be the baseline. <p>→ Baker: Does that mean there's going to be a test? Chavez: Eventually, there will be a test. Currently, we are still doing the CST Science test in 5th, 8th and 10th grades only.</p>	Heidi Chavez
Create March 4, 2015 agenda	<p>Together we will create the agenda for the next CAIS committee meeting. Please think of something you would like to see at a future CAIS meeting.</p> <p>→ Ideas for next meeting: Report Cards/Progress Reports revisited. Look at the possibilities of going back to trimesters for TK-5. Common Assessments by grade level. SBAC - Digit Library, do the teachers have access?</p>	CAIS Committee
Adjourn, Closing Remarks 3:30 Time Certain	<p>The next CAIS meeting: March 4, 2015 2:00-3:30</p> <p>→ Adjourn 3:07pm.</p>	