



Curriculum, Assessment and Instructional Services, 2013-2014
MINUTES: December 4, 2013
Ed Services Conference (ESC) Room, 2:00-3:30

Topic	Notes/Actions Taken	Person Responsible
<p>Welcome and opening remarks; Review purpose of committee and commitments (review, 5 minutes)</p>	<p>Welcome, Sign-In, and Opening Remarks; Parking Lot charts provided. Curriculum, Assessment and Instructional Services (CAIS)</p> <ol style="list-style-type: none"> 1. is the result of the alignment of numerous district committees 2. ensures cogency with the SVUSD Strategic Plan (adopted 2007-2008) 3. supports and implements wildly important goal: <i>Optimal learning for every student by name, by need, by skill</i> 4. promotes professional learning 5. contributes to professional reflection 6. provides curriculum leadership 7. serves as district ambassadors 8. focuses on <i>learning</i> <p>The <u>role</u> of the CAIS committee is advisory and task/product-oriented. Please avoid cell phone interruptions and engage 100%.</p> <p>→ Heidi welcomed group and reviewed with them the role of a CAIS member, and of the Task Force.</p>	<p>Jesse Najera, Assistant Superintendent, Educational Services and Personnel</p> <p>Heidi D. Chavez, Admin Designee for CAIS and Principal NSES</p>
<p>Common Core Funding</p>	<p>What is happening with the Common Core State Standards Funding?</p> <ul style="list-style-type: none"> • 3 areas to use the amount given <ul style="list-style-type: none"> ○ Professional Development ○ Instructional Materials ○ Technology <p>→ Informed the group that they will be receiving \$400,000 for funding CCSS. Professional development is a priority, which SVUSD provides because the district values professional growth and development. Instructional Materials is an area in which Business Services (Jill K.) is brilliant in how we budget for the district especially when it comes to Instructional Materials such as textbooks.</p> <p>→ The \$400,000 will be divided among the 7 sites. Money will be divided up according to the needs per site (i.e. computer labs). Need to be smart in the spending of the money, not spend it all at once, but as needed. Asked group to partner up with one another to discuss what they feel the needs would be for a 21st century classroom and what it</p>	<p>Heidi Chavez</p>

	<p>should look like.</p> <ul style="list-style-type: none"> ➔ Some suggestions made for their fantasy classroom: <ul style="list-style-type: none"> ○ Ipads for each students ○ Smart board ○ Training for any technology ○ Projectors ○ Separate screens from white board ○ Classroom sizes...smaller ○ Access to research places ○ Teacher monitoring program ○ Freeze programmer, erases previous images students may have uploaded ➔ Asked at this point what is the most important things to have in their classroom... reality <ul style="list-style-type: none"> ○ Ipads for centers ○ Apps for the ipads or gift cards for apps ○ Freedom of internet ○ Better laptops-lighter ○ More computer labs ○ Separations of white board and screen ○ Student desks being functional ○ Clickers/student response systems ➔ Heidi informed that the district is looking into creating “centers” at the sites with more ipads/technology available. We are wanting to get more technology for student use. 	
<p>Smart Balanced Field Test</p>	<p>What is the Field Test going to consist of?</p> <ul style="list-style-type: none"> • 3.5 hours of testing total (for most) <ul style="list-style-type: none"> ○ 1.75 hours ELA ○ 1.75 hours Math • Testing Window – March 18th – April 25th (22 school days) • Grades 3-8 and some in grades 9, 10, and 11 <ul style="list-style-type: none"> ○ Select student could take the FULL version of 1 of the Smarter Balanced Field Test assessments <p>➔ Heidi advised that the above info has changed. Time for Field Test is 3.5 hours per grade, per content area. Grades will be 3-8 and some select students in grades 9-11. Principals are currently figuring out schedules. Recommend 45 minute increments for a total of 3.5 hours per subject. We need to be very creative in how to administer</p>	<p>Heidi Chavez</p>

	<p>assessments. All CAPA Students will not be participating in the Field Test, any student who has been in a US school less than 12 months will not be participating either. It was asked if parents can sign a release form to not have the child take the Field Test</p>	
California State Testing	<p>What grades are still taking the CST?</p> <ul style="list-style-type: none"> • Testing Window – April 22nd – May 2nd • 5th, 8th, and 10th grade Science • 11th grade ELA = 100% <ul style="list-style-type: none"> ○ Early Assessment Program = Placement in the CSU system • 11th grade Summative Math (students enrolled in Algebra II or above) <ul style="list-style-type: none"> ○ Early Assessment Program = Placement in the CSU system <p>→ Explained why 11th graders are participating in the CST and why they are taking the EAP.</p>	Heidi Chavez
Textbook Adoption	<p>Next Textbook Adoption is for Math</p> <ul style="list-style-type: none"> • Math Adoption list will be out in January 2014 <p>→ Adoption list of publishers will be released from the state in January. We may not adopt depending on what the consensus is. We do have the money, which has been set aside, but do we want to spend the money on something we might be “stuck” with. We could also look at just supplemental materials for now, and then do an adoption later.</p>	Heidi Chavez
Report Cards	<p>Common Core State Standards Report Card</p> <ul style="list-style-type: none"> • Example of the 1st and 2nd grade Report Card <p>→ Advised that the current 1st/2nd grade report card is sufficient, even if not the best, for now. 3rd – 5th needs to develop a new report card based on CCSS. Gave group a copy of the 1st/2nd grade report card for the group to review and discussed it. Showed areas that were missing on card, that it needs room for additional comments, and issues with attendance. Recommend that the group take the 1st/2nd grade report card back to their sites and discuss it with their colleagues and bring info back to next meeting. Amber Baker mentioned that the teachers are not happy with current report card, and would like to know what is next regarding the card. Teachers feel they do not have support, and need training on ESGI. Hopefully, by January, some training will take place, but some action is “in the works”.</p>	Heidi Chavez

Professional Development	<p>Where is SVUSD with Professional Development</p> <ul style="list-style-type: none"> • May 27 – 30 <ul style="list-style-type: none"> ○ Grades K-2 focus on CCSS ELA <ul style="list-style-type: none"> ▪ Possible realignment of Math ○ Grades 3 – 5 focus on CCSS Math ○ Grades 6 – 8 CCSS Math and ELA ○ Grades 9 – 12 CCSS Math and ELA <p>→ Dates already set aside for these trainings. Pacing guides grades 3-5 will be started on Dec. 9-10, 2013.</p> <p>→ The dates set aside for gr 6-12 will be subject specific</p>	Heidi Chavez
Blueprint Assessments	<p>Here is an idea... I will tell you about it when we meet.</p> <p>→ Feb 3-13, 2014 assessment window, there will not be an actual paper assessment, 30 min. ELA, 30 min. Math, students on computer with the practice test for Smarter Balanced. Grades 3-8. No scores will be obtained, it's just to give the students a "feel" for the assessment.</p> <p>→ Aubrey asked if BluePrint for Science can still be given? Felt it would be a great idea due to the CST Science assessment. It was suggested that the students take the BluePrint online. Heidi will discuss with Jesse, and follow-up with the Principals.</p>	Heidi Chavez
Create December 4, 2013 agenda	<p>Together we will create the agenda for the next CAIS committee meeting. Please think of something you would like to see at a future CAIS meeting.</p> <ul style="list-style-type: none"> → Heidi informed that she did leave off "legislative updates", none to report. Will bring any new info to the next mtg. if there is some to be brought. → Report Card changes – recommend that the group speak with their colleagues and bring info back → Technology issues – recommend the group return to the sites and ask their colleagues what their idea of a 21st century classroom should look like and bring back ideas <ul style="list-style-type: none"> ○ CCSS Funding → Updates on Field Test → Math Adoption – publisher lists <ul style="list-style-type: none"> ○ Samples? (Pilot) <p>Suggested that if any teachers at their sites would like to be a part of CAIS to contact Heidi C.</p>	CAIS Committee
Adjourn, Closing Remarks 3:30 Time Certain	The next CAIS meeting: February 5, 2014, 2:00-3:30	

