Curriculum, Assessment and Instructional Services, 2014-2015
Minutes: March 4, 2015
Ed Services Conference (ESC) Room, 2:00 – 3:00

Topic	Notes/Actions Taken	Person Responsible
Welcome and opening remarks; Review purpose of committee and commitments (review, 5 minutes)	Welcome, Sign-In, and Opening Remarks; Parking Lot charts provided. Curriculum, Assessment and Instructional Services (CAIS) 1. is the result of the alignment of numerous district committees 2. ensures cogency with the SVUSD Strategic Plan (adopted 2007-2008) 3. supports and implements wildly important goal: *Optimal learning for every student by name, by need, by skill* 4. promotes professional learning 5. contributes to professional reflection 6. provides curriculum leadership 7. serves as district ambassadors 8. focuses on *learning* The role of the CAIS committee is advisory and task/product-oriented. Please avoid cell phone interruptions and engage 100%. ➔ Welcomed group, explained 'shift' in positions and that Mr. Y will be taking over CAIS.	Heidi D. Chavez, Admin Designee for CAIS and Principal NSES Jeff Youskievicz, Assistant Superintendent, Educational Services Jesse Najera, Deputy Superintendent
Report Cards / Progress Reports	Illuminate • Reporting out about what they learned at the Illuminate Conference in regards to Report Cards in Illuminate. • What does this mean as a possibility for SVUSD TK-5 grade teachers? ➔ Shannon and Rachel gave report on Report Cards info they rec'd at the Illuminate Conf. for gr K-5. Gave the group handouts – sample from Tustin USD and a calendar. Explained that Illuminate has a grade book option available. Calendar shows a lot of back end work in the set up which Rachel would be doing. Illuminate is offering workshops in which she will be attending. Ask the group to create what they would like to see on the report card. If we go this way, the only items that would need to be manually populated in the report card is comments and attendance (attendance not avail in Illuminate at this time). In the beginning it is very tedious, but once the hard work and building is out of the way it will operate very smoothly. Easier to "tweak it" after it's been created. Rachel explained what a decaying	Shannon Hansen, Principal TVIS Rachel Yochum, Information Support Specialist

	grade means, and that the newest assignment shows at 60% which will reflect where the student is at. ➔ Cathy asked why middle and high school do not have to state standards on their report cards, but K-5 do. No answer available at this time.	
Trimesters for TK-5ᵗʰ grade	Trimesters • Info Item – where are we at? ➔ Heidi advised that more research still being done regarding this. Asked group if they have any input as to why/why not arguments for trimesters to delegate one person send to Heidi C. for further research.	Heidi D. Chavez, Admin Designee for CAIS and Principal NSES Jeff Youskievicz, Assistant Superintendent, Educational Services

Common Assessments	SBAC (Smarter Balanced Assessment Consortium)
	• California has paid for the Interim Assessments
	   o 2 Types
	   o Interim Comprehensive Assessment (ICA) – _what we just did_
	   o Interim Assessment Blocks (IAB) – focus on smaller sets of related concepts and provide more detailed information for instructional purposes. There are between five and seventeen blocks per subject per grade.
	• Possible Scenarios for next year
	• Ren Place – Star Enterprise (Math and ELA) can be used as a Common Assessment
	
	➔ HC advised group that we can do again what we just did with the Interims by giving the ICAs or we could give the Blocks or a mixture of both. Asked if we need to create our own assessments, but with the blocks we already have them built for us which would mean that we would not have to build our own. Not completely sure, but believes that CAASPP is building a gr 2 interim assessment. We don't want to over test our students because it brings more pressure to the students and teachers. Mr. Y informed that the blocks do not have hand-scoring with it, however the students will not get the exposure to the open-end constructive type questions. We can build our own performance task to give them that experience and over time build better and better assessments. HC stated we can decide what is best for our district. We can do just math, or just ELA, or both but what would be best for our students. Asked the group to return to their sites to ask questions and gather up staff opinions regarding this. HC stated we could do ½ one time and the second ½ another time. There are many different options as to how we are going to do this, but needs feedback from the sites.
		Heidi D. Chavez, Admin Designee for CAIS and Principal NSES

	Cathy asked if this is a site or district decision. Informed that it is a district decision but the district wants the sites opinions/input. Amber Baker asked how she would present this at her site for gr 2. Did inform her that CAASPP is creating a gr 2 interim that we can use. Would like information brought back at May mtg.	

SBAC Testing / CST Testing	SBAC (Smarter Balanced Assessment Consortium) **Testing**
	 • SBAC testing for grades 3rd – 8th and 11th
	     o Testing Window for SBAC / CAASPP starts March 30th – May 15th
	 • Assessment consists of;
	     o Includes ELA portion, Math portion , Performance Task in ELA, Performance Task in Math & Classroom Activity
	     o High School (EAP) Early Assessment Program is embedded in SBAC testing
	
	 • CST Testing – SCIENCE for grades 5th, 8th and 10th
	     o Testing Window for CST – Science April 20th – April 24th
	
	 ➔ HC reviewed testing windows with group. Explained that in the middle of SBAC window is the CST Science window to be aware of this. Need to be creative with how to test our students. For the HS, the EAP is embedded in with the SBAC. This is a positive. Mr. Y informed group of the new CAPA assessment CAA (Ca Alternate Assessment) field test where all eligible students will need to test. HC also informed that our scores may not "count" this year depending on how this looks. The state to make decision soon on whether this year or next year's scores will be our baseline. We are in a good place with technology; other districts our not so fortunate.
		Heidi D. Chavez

Math Adoption	Math Pilots
	 • 21 Teachers Piloting 3 different programs
	     o TPS/ STEM Math Pilot dropped after only a month of piloting
	     o Math in Focus by Houghton Mifflin Harcourt – 6 Teachers
	     o enVision Math by Pearson – 13 Teachers
	 • 2 Options from the Math Pilots
	     o Math in Focus (HMM) OR
	     o enVision Math (Pearson)
	 • On Display
	     o ESC
		Heidi D. Chavez

	o Sites
	         ▪ Feedback from teachers
	• Info item for SVUSD School Board at the March 10th Board Meeting
	    o Pilots will be on display at the Board Meeting
	    o Feedback from Teachers will be shared with the board
	         ▪ Possible Board Adoption in April to get TE in teachers hands for May
	
	➔ HC talked about the TPS program, that is did not work. Currently there are teachers who are piloting the HM and Pearson programs and we need feedback on this soon. Hope to have a decision soon and hopefully have TE's in the teachers' hands in May. If no good feedback then we will go back and restart the process. HC they review the materials either at their sites (see their principals) or when the materials return back to the ESC on March 9. This is only going to be for gr K-5 for now. Kilty P mentioned that we need to have a positive attitude and for teachers to review the materials because it is no fun to be stuck with something they don't like. HC not going by what other school districts has selected. (i.e.: Barstow USD went with Go Math. Whatever we choose needs to be CCSS aligned, Go Math does not follow this.) Cathy feels that curriculum has been 'thrown' together quickly to meet CCSS and wondered if other better material may be available if we wait one more year? Mr. Y stated based on what we've seen for us, this seems to work for us. Cathy felt product is not user friendly. Mr. Y states that this is the type of feedback that the district needs back and recommends they put this in the boxes at the sites that were set up for feedback.	

Staff Development	<u>Staff Development</u>
	• May Dates (26th – 29th)
	    o Possible 4 Full days of Training – trying to secure funds
	    o Possibilities for the training dates;
	         ▪ NGSS
	         ▪ Pearson with Alicia O'Neal
	
	➔ HC informed that we are looking at May 26-29 2015 dates for PD, 4 full days of training. Possibilities for NGSS and Pearson with A. O'Neal
		Heidi D. Chavez

Stipend	**NO LIMIT Stipend**	Terri Miller – email from 03/02/2015
	Do you happen to know an outstanding teacher who you think would be a good fit for our District? Tell them about us and encourage them to apply. Our jobs will be posted as anticipated vacancies at www.edjoin.org during the following dates: Now until 3/9/15; 3/17 through 3/27/15; 3/30 through 4/9/15 and 4/13 through 4/21/15.	
	If the teacher applies, meets the requirements of the position and physically reports to the school site to work, you will receive a $250 Finder's Fee.	
	(The following employees are exempt from the Finder's Fee: all assigned Human Resources staff, administrators and current employees attending a local or out-of-state job fair on behalf of the District.)	
	If you have any questions, please feel free to contact Terri in Human Resources at 760 254-1336 or by email at tmiller@svusdk12.net.	
	Happy Recruiting!!!!	
	➔ HC asked if they rec'd email from Terri? All did. HC stated there is no limit…they bring in 10 people; they will rec a stipend for each one.	
Digital Library	SBAC – Digital Library • Everyone should have access to the Digital Library now ➔ HC recommends that the teachers can research this if they choose, not required, but is a venue for finding CCSS items.	Heidi Chavez

Teacher Pay Teacher	Teacher Pay Teacher
	• Give us your feedback…
	   o What have you heard the gift certificates were used for?
	   o What did you use the gift certificate for?
	      ▪ We want to know!
	
	➔ Gift certificates went out, want feedback. Nora C. shared Few mentioned they enjoyed it.
		Heidi Chavez

Technology	Coming really soon!	Heidi Chavez

	• VOIP System (Voice over Internet Protocol) • Individual Hot Spots (Wi-Fi) ➔ HC informed of a new phone system coming. Robert working on this now, will allow each teacher to have voice mail. Also going around sites to see the need for hot spots to help eliminate systems "kicking" people off. It will be a 'true' sign-in-as-a-guest' type Wi-Fi.	
Other Items of Business	None Known ➔ HC had none	Heidi Chavez
Create May 6, 2015 agenda	Together we will create the agenda for the next CAIS committee meeting. Please think of something you would like to see at a future CAIS meeting. ➔ Report Card conversation ➔ Teacher Pay Teacher ➔ Common Assessments ➔ Math Adoption	CAIS Committee
Adjourn, Closing Remarks 3:00 Time Certain	The next CAIS meeting: **May 6, 2015** 2:00-3:30 ➔ Asked group to bring any and all information their site would like to see done to the next mtg. Dismissed group at 2:52 pm	