



Curriculum, Assessment and Instructional Services, 2011-2012
MINUTES: September 7, 2011
Ed Services Conference (ESC) Room

Topic	Notes/Actions Taken	Person Responsible
<p>Welcome and opening remarks; Review purpose of committee and commitments (review, 5 minutes)</p>	<p>Welcome, Sign-In, and Opening Remarks; Parking Lot charts provided. Curriculum, Assessment and Instructional Services (CAIS)</p> <ol style="list-style-type: none"> 1. is the result of the alignment of numerous district committees 2. ensures cogency with the SVUSD Strategic Plan (adopted 2007-2008) 3. supports and implements wildly important goal: <i>Optimal learning for every student by name, by need, by skill</i> 4. promotes professional learning 5. contributes to professional reflection 6. provides curriculum leadership 7. serves as district ambassadors 8. focuses on learning <p>The <u>role</u> of the CAIS committee is advisory and task/product-oriented. Please avoid cell phone interruptions and engage 100%.</p> <ul style="list-style-type: none"> • Opened up for questions: none • Micheline stressed the importance of #7: as an ambassador, communication from CAIS to the site as well as from site to CAIS. Please remember to extend the information disseminated from CAIS to the site. 	<p>Micheline G. Miglis, Assistant Superintendent, Educational Services</p>
<p>RtI Update (informational, 15 minutes)</p>	<p>A monthly update on the status of implementing RtI in SVUSD, including PLC Wednesday's agendas, the focus on <i>learning</i>, implementing best practices, setting and monitoring SMART goals, and analyzing (results) data.</p> <ul style="list-style-type: none"> • Review of API and AYP data (PowerPoint handout provided): Two schools entered the "800 Club". They are NSES and TVIS; <i>Honorable Mention</i> includes FIMS, SVHS, Silver Valley Academy (AEC) and YS for API growth. Lewis Elementary School entered Program Improvement Year 1 due to not meeting AYP for two consecutive years based on NCLB; Yermo School is <i>on-watch</i> for AYP. • The Board of Trustees approved implementing RtI to include: 	<p>Micheline G. Miglis,</p>

	<p>the hiring of teachers; purchasing Pearson Digital <i>Waterford Early Reading Program</i> (K-2) and <i>Success-Maker</i> (grades 2-8); Scholastic <i>System 44</i> and <i>READ 180</i> for intensive intervention; licenses, technology, servers and infrastructure required to run the programs; and on-going coaching and professional development to implement the instructional programs.</p> <ul style="list-style-type: none"> • The RtI teachers were introduced and will serve on CAIS. Welcome back, Melody Root, primary at YS; Welcome aboard, Patti Hamblet, upper grade at YS; Aubrey Gates, FIMS; Taryn Crawford, TVIS. There is a full schedule of trainings in place. • RtI is a very huge endeavor to carry-out. Each month the Board of Trustees and CAIS will receive a monthly update on progress. • The Board of Trustees is very committed to RtI for every student and is expecting results, student outcomes. • Each school will implement RtI. • PLC Wednesday's have been better implemented so far this year following best practices with the use of data and maintaining the focus on student <i>learning</i>. As a district we are more unified in the implementation of PLC Wednesdays this year. For example, all schools are meeting to set SMART goals for first 45-days. <p>Opened up for questions: none Comment from Susan Weaver: This year's incoming grade 8 seem better prepared for Algebra I.</p>	
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<p>Common Core (informational, 10 minutes)</p>	<p>The Board of Trustees approved training and collaboration with Barstow Unified School District (BUSD) for Common Core (handout provided). The Common Core has been adopted by the CDE and their timeline for implementation of Common Core in schools is 2015 (ELA, mathematics and science). A number of neighboring districts have joined to form the <i>High Desert Common Core Consortium</i>. The <i>High Desert Common Core Consortium</i> is a product-oriented work group that will assist us in getting ready for Common Core.</p> <ul style="list-style-type: none"> • SVUSD funds were allotted and approved for a very small group to participate in grade span ranges and for HS departments (ELA and Mathematics, at this time). It is not required that teachers participate; however the Consortium's work will result in a seminal document for our district. 	<p>Micheline G. Miglis</p>
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	<ul style="list-style-type: none"> The training is rigorous and dynamic. The dates are pre-set by BUSD and account for a two-year commitment. Expect that this undertaking may require work outside of regular work hours. <p>Micheline asked for CAIS input on how we might proceed? Susan Weaver, concerned, at HS level, everything seems to hit ELA and Math teachers. So much going on, not sure they can commit. Is there another way to participate? Could we do it in the summer time instead? Can we split some of the days up between teachers/principals? Micheline will speak with Teresa Healy in BUSD about the possibility of a partner system in order to divide the days between 2 to 3 teachers per subject or grade and will also speak with the principals and ask the principals to follow-up with the CAIS reps. Micheline will provide update at the October CAIS meeting.</p>	
Transitional Kindergarten (informational, 2 minutes)	At the beginning of the 2012-2013 school year, schools will be required to institute Transitional Kindergarten. Mrs. Amber Baker, teacher/LES and Ms. Patti Baer, principal/LES will continue to serve on the County Task Force.	Micheline G. Miglis
District Blueprint Assessments, 2011-2012 (informational, process-oriented, 25 minutes)	The CAIS received a report on the outcome of the work of the Assessment Task Force and the plan for district assessments in 2011-12. <ul style="list-style-type: none"> The Blueprint Assessment is a unique assessment system. It measures how students are performing in relation to the CST tested and weighted standards in April. The Blueprint Assessment also supports “test endurance and CST-like opportunities” therefore the number of items closely matches the CST. SVHS will test three times and K-8 will test two times this year. When your testing materials arrive at the school, please don’t leave the box there, go through it ahead of time, especially the Directions for Administration. We need to ask that you or your principal checks and make sure you have the correct tests for your grade level and subjects. We built-in to the test “stop places” like CST’s. It is important that teachers do a good job helping students get excited about taking this test and tell the students what we expect of them (35%, not 100% at this time of year). Grade 6 and 7 History/Social Science will have Blueprint tests. Grade 6 will test the 6th grade standards that are assessed on the 	Micheline G. Miglis Task Force Teachers

	<p>8th grade History/Social Science CST; grade 7 will test the 6th and 7th grade standards that are assessed on the 8th grade CST History/Social Science.</p> <ul style="list-style-type: none"> • For Form A, the target is 35% since students haven't learned all of the standards within the first 45-days of instruction. • The Task Force will make a Board presentation later this month. <p>Opened for questions:</p> <p>1. Q: Are the Blueprint Assessments the same test each time? A: For most K-8 subjects, Form A and Form B are different; if Form B is the same as Form A, we will reorder the test items. At HS level we only have Form A so we will need to use the same standards with different prompts for Form B and then probably use Form A for the final administration with a re-ordering of the questions or call upon our Key Data partners for support in creating a Blueprint Assessment and call it Form C. HS will have Form A, Form B and Form C.</p> <p>2. Q: What is the purpose of Blueprint Assessment? A: Assists us to move towards helping make sure students are ready for CST's. The end game is not the CST; however, it is one of the realities we face and it is the only uniform data or message that is publicized and against which we are compared.</p> <p>3. Q: How will we use the data from Blueprint Assessments? A: Ideally, during your PLC Wednesday meetings, you will use the data and the many reports we can pull from OARS to determine as a team, as a grade, as a department, what needs greater emphasis, what does the item analysis tell us, which are the clusters needing additional time, where are the standards found in the adoptions, how can we use this data to support our teaming and RtI, for example, to meet student needs.</p>	
<p>Adjourn, 3:30 Time Certain</p>	<p>The next CAIS meeting: Wednesday, October 12*, 2011, 2:00-3:30 Revisit High Desert Consortium/Common Core issues/questions.</p>	<p>Micheline G. Miglis</p>