



Curriculum, Assessment and Instructional Services, 2015-2016
Minutes: February 3, 2016
Ed Services Conference (ESC) Room, 2:00 – 3:00

Topic	Notes/Actions Taken	Person Responsible
<p>Welcome and opening remarks; Review purpose of committee and commitments (review, 5 minutes)</p>	<p>Welcome, Sign-In, and Opening Remarks; Parking Lot charts provided. Curriculum, Assessment and Instructional Services (CAIS)</p> <ol style="list-style-type: none"> 1. is the result of the alignment of numerous district committees 2. ensures cogency with the SVUSD Strategic Plan (adopted 2007-2008) 3. supports and implements wildly important goal: <i>Optimal learning for every student by name, by need, by skill</i> 4. promotes professional learning 5. contributes to professional reflection 6. provides curriculum leadership 7. serves as district ambassadors 8. focuses on <i>learning</i> <p>The <u>role</u> of the CAIS committee is advisory and task/product-oriented. Please avoid cell phone interruptions and engage 100%.</p> <p>→ Welcomed group</p>	<p>Heidi D. Chavez, Admin Designee for CAIS and Principal NSES</p> <p>Jeff Youskievicz, Assistant Superintendent, Educational Services</p> <p>Jesse Najera, Deputy Superintendent</p>
<p>Report Cards / Progress Reports</p>	<p><u>Homework</u></p> <ul style="list-style-type: none"> • Checking in with site about feedback for Report Cards/Progress Reports • Share out <p>→ Asked for feedback from sites regarding Report Cards/Progress Reports. Would like data entry on form to tab down rather than across, and amount of space in comment box needs to be shortened. Also if a “fill all” option could be created. MB to look into fixing this, will create a sample and share with the group.</p> <p>It was asked if Illuminate is an option...advised Rachel in Tech is looking into this.</p> <p>Also if IC can be used...but there is an issue with the grading with IC (k-5 uses 4, 3, 2, 1 format which IC does not have). Also there’s a question regarding the multiple standards needing to be addressed. Rachel in Tech is working on this, as well.</p>	<p>Heidi D. Chavez, Admin Designee for CAIS and Principal NSES</p>

	<p>High School can use IC due to grading format being used. Suggested for the current card to divide the comment section into strengths, weaknesses, etc.</p> <p>Parents care but will not fully understand all that is presented in the report cards due to the many changes in the way things are done now.</p> <p>We need to hold all of our colleagues to the same standards of the report cards.</p> <p>Some standards are too subjective making it very difficult to grade.</p> <p>Percentages – if we have % we need to back up how we got that %</p> <p>One asked if changes can be made if one did not like the rubric 's %. Heidi will send the CAIS team the current rubrics being used.</p> <p>If the CAIS team feels that the rubric needs to be addressed, that can be set up for review. Suggested that the CAIS team use the Task Force for review and as a team come up with what would be best for students/teachers/parents as a whole. Recommend team go back to their sites for feedback on the current rubrics.</p>	
<p>Professional Development</p>	<p><u>Just happened</u></p> <ul style="list-style-type: none"> • Alicia O'Neil – Pearson enVision Math <ul style="list-style-type: none"> ○ Training was held at the ESC ○ January 25 – January 28 <p><u>Upcoming PD</u></p> <ul style="list-style-type: none"> • Shannon Farmer – HOLT <ul style="list-style-type: none"> ○ February 8th & 9th @ SVHS • Math 180 <ul style="list-style-type: none"> ○ February 18th @ FIMS • Marilyn Feldmeier – Read 180/System 44/iRead <ul style="list-style-type: none"> ○ March 7th <ul style="list-style-type: none"> ▪ FIMS (am) / TVIS (pm) ○ March 8th <ul style="list-style-type: none"> ▪ LES (am) / AEC (pm) • CPM Math <ul style="list-style-type: none"> ○ April 14th at SVHS 	<p>Heidi D. Chavez, Admin Designee for CAIS and Principal NSES</p>

	<ul style="list-style-type: none"> • Pat Pavelka – ELA/Writing – Spring 2016 <ul style="list-style-type: none"> ○ April 19 – April 22 at TVIS ○ April 25 – April 28 at Lewis ○ May 3 & May 4 at Yermo ○ May 5 at Newberry • MAY Dates <ul style="list-style-type: none"> ○ Thursday, May 26th ○ Friday, May 27th ○ Tuesday, May 31st ○ Wednesday, June 1st <p>→ Asked group for feedback on recent training with Alicia O’Neal.</p> <p>Favorable reports on training, new ideas given. A good reminder of certain practices that need to done.</p> <p>Reviewed upcoming trainings (see above)</p> <p>Pat Pavelka training dates are set (see above)</p>	
K-3rd Typing Program	<p><u>Did anyone find any programs they like?</u></p> <ul style="list-style-type: none"> • Homework <ul style="list-style-type: none"> ○ Feedback <p>→ Key Boarding without Tears – progressive program</p> <p>→ Typing Agent (k-3 program) – animated and engaging, color-coded</p>	Heidi D. Chavez, Admin Designee for CAIS and Principal NSES
ELA Adoption	<p><u>ELA Curriculum – Adoption</u></p> <ul style="list-style-type: none"> • November 4th State Board of Education adopted a list of programs for districts to look at. <ul style="list-style-type: none"> ○ See Handout ○ Discussion <p>→ Referred group to the handout</p> <p>Explained that all programs listed below were adopted by the state</p> <p>Program 1 – basic /EL will not benefit</p> <p>Program 2 – Basic with ELA/ELD – this would be what we would need</p> <p>Program 3 – Basic Biliteracy</p> <p>Program 4 - Intensive Intervention</p> <p>Program 5 – Specialized ELD</p>	Heidi D. Chavez, Admin Designee for CAIS and Principal NSES

	Looking for a K-8 program. Not adopting at this time. We hope to pilot a few different programs next year. We need the ELA/ELD program to meet our needs. Recommend group go online and research options. Right now, the State of CA is not mandating adoptions.	
PASS Class 2.0	<p><u>When & Where & Topics</u></p> <ul style="list-style-type: none"> • Tuesday's at TVIS from 5:30 – 7:00 • Wednesday's at Yermo from 5:30 – 7:00 <ul style="list-style-type: none"> ○ PBIS and Love & Logic • See Handout <p>→ Referred group to handout Starting this month. Was done last year spring time, and done this past Fall. Share with colleagues to encourage parents to attend.</p> <p>Need to note that there will be child care available, MB to note it on the website.</p>	
Other Items of Business	→ None	
Create ideas for 2015-2016	<p>Together we will create ideas to continue our discussions within CAIS for the 2015-2016 school year. Please think of something you would like to see at a future CAIS meeting.</p> <p>→ IABs and data rec'd - not effective in measuring how the students actually did. It was asked if "In-house" assessments be given. Would like good data to help direct teaching goals.</p> <p>The Ready Common Core books have 3 practice assessments in them, could we use them. Heidi will research if Publisher Curriculum and Assoc. if they have these assessments on-line.</p>	CAIS Committee
Adjourn, Closing Remarks 3:00 Time Certain	The next CAIS meeting: April 6, 2016	