



Curriculum, Assessment and Instructional Services, 2015-2016

Minutes: **October 7, 2015**

Ed Services Conference (ESC) Room, 2:00 – 3:00

Topic	Notes/Actions Taken	Person Responsible
<p>Welcome and opening remarks; Review purpose of committee and commitments (review, 5 minutes)</p>	<p>Welcome, Sign-In, and Opening Remarks; Parking Lot charts provided. Curriculum, Assessment and Instructional Services (CAIS)</p> <ol style="list-style-type: none"> 1. is the result of the alignment of numerous district committees 2. ensures cogency with the SVUSD Strategic Plan (adopted 2007-2008) 3. supports and implements wildly important goal: <i>Optimal learning for every student by name, by need, by skill</i> 4. promotes professional learning 5. contributes to professional reflection 6. provides curriculum leadership 7. serves as district ambassadors 8. focuses on <i>learning</i> <p>The <u>role</u> of the CAIS committee is advisory and task/product-oriented. Please avoid cell phone interruptions and engage 100%.</p> <p>→ Introductions made, each person identified who they were and where they are currently working. Explained to group that Mr. Y would not be able to attend today's meeting. Explained to the group how CAIS works and that it will be the CAIS team members' responsibility to take any and all information back to their sites. It is also their responsibility to bring back to CAIS any information and concerns that the sites may have.</p>	<p>Heidi D. Chavez, Admin Designee for CAIS and Principal NSES</p> <p>Jeff Youskievicz, Assistant Superintendent, Educational Services</p> <p>Jesse Najera, Deputy Superintendent</p>
<p>Report Cards / Progress Reports</p>	<p><u>Updated Progress Reports/Report Cards</u></p> <ul style="list-style-type: none"> • Any questions, comments, concerns? <p>→ Informed group there was a glitch on the 4th grade report card which affected some other grades, but this has been fixed and advised the group to speak with their administrators to be certain they have the correct report cards.</p> <p>→ Kilty mentioned that there was some concerns with the report cards with having to mark NA frequently.</p> <p>→ Another mentioned that there were concerns that the Kinder report card was the same as the grades 1-5 cards. Heidi explained that they were based on the standards, and reason for the card we have. Stated that the card was a front/back copy and came with a separate page with</p>	<p>Jeff Youskievicz, Assistant Superintendent, Educational Services</p>

	<p>the breakdown of the Standards to help the parents better understand.</p> <ul style="list-style-type: none"> ➔ Another wanted to know if the cards are the final, or if there was going to be another updated form. Heidi informed the group that the report cards in place at this time are not the final report cards just through the end of this school year. Corrections, additions, modifications can be made and will be seen for the 2016-2017 school year. ➔ Another question was asked if K-5 report cards could be linked to IC. Explained to group the difficulties involved with linking to IC but this is being looked into. Also explained that Pearson has a program available, but it does not “talk” to IC or to Illuminate. 	
Professional Development	<p><u>From May 2015 to Present</u></p> <p><u>May Dates Overview</u></p> <p><u>Recent Professional Development</u></p> <ul style="list-style-type: none"> • Kristin Hilty – Singapore Math • Alicia O’Neil – enVision Math • Pat Pavelka – ELA • Shannon Farmer – HOLT 9-12 • Andrea Tottosy - HOLT 6-8 • Marilyn Feldmier – System 44/ Read 180/ iRead <ul style="list-style-type: none"> ➔ So far, some training took place that followed up on last May trainings. Need information from group what the needs are and what they would like to see in the way of trainings. ➔ Was asked if the district will be doing an adoption in ELA...Heidi informed that the state says we do not have to adopt, but understand the teachers concerns about our curriculum being CCSS aligned. ➔ Reviewed above list with group the different PD’s that are currently set up at this time. ➔ New program iRead and licenses purchased to help the gr k/1 students who show signs of reading struggles ➔ Pilot program in Math180 ➔ Ms. Tamayo asked if there would be training in the Math180, Colin stated that we have 4 more days available and this is currently being worked on. 	Jeff Youskievicz, Assistant Superintendent, Educational Services
Illuminate	<p><u>Where are we with Illuminate?</u></p> <ul style="list-style-type: none"> • What can teachers access? • What are the capabilities of the program? 	Jeff Youskievicz, Assistant Superintendent, Educational Services



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	<p>→ Explained to the group that Illuminate has reports available.</p> <ul style="list-style-type: none"> → Asked if training is available for Illuminate. This will be taken up with Mr. Y → One asked if 1st grade needs to be concerned with Illuminate, informed that this is currently being discussed and more information will come on this. 	
<p>Common Assessments</p>	<p><u>SBAC (Smarter Balanced Assessment Consortium)</u></p> <ul style="list-style-type: none"> • California has paid for the Interim Assessments <ul style="list-style-type: none"> ○ Interim Assessment Blocks (IAB) – focus on smaller sets of related concepts and provide more detailed information for instructional purposes. There are between five and seventeen blocks per subject per grade. <ul style="list-style-type: none"> ▪ WE will be doing IAB's for the 2015-2016 school year. ▪ Time Frames for giving IAB's ▪ Are the IAB's listed in each grade level pacing guides? ▪ What can we do to help 2nd, 9th, and 10th grade teachers to create an assessment to prepare students for the 3rd and 11th grade CAASPP assessment? → Still working on assessments for grades K-2, for grades 3-8, 11 we are planning on using the IABs. These are smaller, and does not require hand-scoring. Need to pay attention to our pacing guides when giving the IABs. As they move forward they need to define where they are at in the pacing guides and where they should be and are giving the correct IABs at the right time. The assessments do align and we are doing all of them. Also, can give the IABs more than once, the students get two opportunities per assessment? → Asked if something could be set up in IC for sites to be able to run their own “scratch paper” login credentials for students. Heidi will speak to Rachel in Tech regarding setting this up for the secretaries. → Asked if Designated Supports need to be in place in the system for the IABs. Need to work with SpEd teachers regarding the necessary supports that might be needed. → Informed group that we need to get something in place for grades 2, 9 and 10. Possibly have 9 and 10 take the grade 11 assessment so students will have an idea of what the summatives are. Recommend 	<p>Jeff Youskievicz, Assistant Superintendent, Educational Services</p>

	<p>group return to their sites to discuss options regarding this, and how we can better prepare grade 11 students in taking the assessments. Heidi encouraged the group and shared how well the district did in last year's SBAC assessments.</p>	
Other Items of Business	None Known	
Create ideas for 2015-2016	<p>Together we will create ideas to continue our discussions within CAIS for the 2015-2016 school year. Please think of something you would like to see at a future CAIS meeting.</p> <ul style="list-style-type: none"> → Typing club for K- 3rd? Heidi recommends that team research and bring info back. → PD for Illuminate – Bill Xiong has a friend who works for Illuminate and may possibly reach out to him for possible trainings. Heidi to check with Mr. Y on this. → Adoptions??? 	CAIS Committee
Adjourn, Closing Remarks 3:00 Time Certain	The next CAIS meeting: December 2, 2015	