

ARTICLE 11 - SUMMER SCHOOL/EXTENDED SCHOOL YEAR

11.1 Hiring Process

- 11.1.1 No later than eight (8) weeks prior to the end of the school year, the District will identify and post dates, hours, locations, and possible positions with necessary qualifications.
- 11.1.2 Bargaining unit members will submit an application to Human Resources no later than six (6) weeks prior to the end of the school year. If, at the close of posting, there are no applicants for the positions, the District will repost the positions within the district and with all new hires.
- 11.1.3 Human Resources and an Association representative will review applications according to the summer school selection criteria and make recommendations to Human Resources.
- 11.1.4 When more than one bargaining unit member applies for a position and all factors are equal, the bargaining unit member with the greatest District seniority will be given the position. A bargaining unit member may hold a position for a maximum of two consecutive years unless that bargaining unit member is the only applicant.
- 11.1.5 If the District plans to offer a summer school/extended school year program that requires specialized training all bargaining unit members will be given equal opportunity to apply for the training necessary for the position.
- 11.1.6 Two weeks prior to the end of the regular school year, applicants will be notified in writing of their potential for employment by Human Resources. Employment will be based on actual student enrollment.

11.2 Salaries

- 11.2.1 Bargaining unit members will be paid per class hour taught in accordance with Appendix A - Salary Schedule.
- 11.2.2 All summer school/extended school year bargaining unit members will get one hour of pay beyond the instructional day to compensate for a thirty (30) minute teacher preparation per day and thirty (30) minutes for supervision of students per day. (Fifteen (15) minutes will be before student day and fifteen (15) minutes will be after the student day.) It is understood that the 30 minutes of prep time will take place at the site.
- 11.2.3 Bargaining unit members shall be entitled to at least one (1) thirty (30) minute, duty free lunch period daily, except in case of emergency which affects the health and safety of students.
- 11.2.4 Sick leave is not accrued or utilized for summer school/extended school year.
- 11.2.5 Summer school/extended school year contract will include two compensated preparation days prior to the beginning of summer school/extended school year.
- 11.2.6 It is expected that the regular summer school/extended school year bargaining unit member will arrange for their own substitute when unable to work. The

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substitute bargaining unit member will be compensated in lieu of the regular summer school/extended school year bargaining unit member. The District will provide a list of potential substitutes and phone numbers. The cell phone number of the Summer School/Extended School Year Principal will also be provided for emergencies.

11.3 Curriculum and Instruction

11.3.1 Summer school/extended school year materials will be provided by the District, prior to the start of summer school/extended school year.

11.3.2 Summer school/extended school year materials will be selected to help meet the needs of the students and when appropriate will be different from the materials used in the regular school year.

11.4 Class Size

11.4.1 Maximum class size for all summer school/extended school year grades K-8 will be 20 to 1. If after the beginning of summer school/extended school year, the class enrollment drops, classes can be combined or split between the bargaining unit members to adhere to the 20 to 1 ratio. Class size for high school will adhere to Article 17 – Class Size. Summer school/extended school year classes will be redistributed based on enrollment within the first ten (10) days to balance students among the bargaining unit members first within the site, then between sites, as credentials permit.

11.4.2 If the number of classes offered needs to be reduced due to lack of enrollment, the bargaining unit member with the lowest ranking, based upon the summer school/extended school year selection criteria, will be relieved of their assignment. The only exception being a bargaining unit member who holds a special qualification needed to fulfill the criteria of the assignment.

11.5 Summer School/Extended School Year Selection

11.5.1 Summer School/Extended School Year Selection Criteria

A bargaining unit member who currently teaches the Emerging Abilities Class will be given priority selection for extended school year for the Emerging Abilities position.

Point Value: All other positions

 1 Current position is similar to or in the same subject area as the opening.

 3 Credential(s) held appropriate to position.

 2 Educational background – Major/Minor and areas of emphasis (appropriate number of units in the subject area to possess the credential to teach the subject.)

 2 Satisfactory performance evaluations.

 1 Intends to return to the District.

 1 Special qualifications that relate to the opening. (VPSS, CLAD, etc.)

_____ Total

_____ ** Number of years of service in this district (only used if all other items are equal)

_____ Adjusted Total